

Prineville Lake Acres Unit 1 / Special Road District (SRD)

Minutes for the February 23, 2021 Meeting

Meeting Location: 7600 SE Walther Loop, Prineville

CALL TO ORDER:

President Loren Cassidy called the meeting to order at 7:00 p.m.

BOARD MEMBERS PRESENT:

President: Loren Cassidy
Secretary: Position still open
Treasurer: Dan Trump

VOLUNTEERS PRESENT:

Debbie Kowalski / Temporary

CITIZENS PRESENT:

1. David Chamberlain
2. Gardner Jeffery

MINUTES APPROVAL:

MOTION: A motion was made by Loren Cassidy to approve the January 26, 2021. Seconded by Dan Trump. The motion passed by a majority vote: 2-0

TREASURER'S REPORT: Dan Trump presented the Treasurers Report.

Special Road District (Checking Account):

Beginning Balance as of February 1, 2021	\$45,995.80
Income: Property Tax Revenue:	\$246.56
Expense: SDIS Insurance:	\$2,631.00
Expense: Central Electric Co-op	\$14.81
Sub Total	\$42,596.55
Less total obligated debt:	\$3396.22
Ending Balance as of February 23, 2021	\$39,200.33

Special Road District - Remington Road Paving - (Savings Account):

Beginning Balance February 1, 2021 - \$11,844.26
Ending Balance February 23, 2021 - \$11,844.36 (Pending .10 cent interest)

MOTION: A Motion to approve the Treasurers Report as submitted was made by Loren Cassidy. Seconded by Dan Trump. The motion passed by a majority vote. 2-0

WRITTEN / EMAIL CORRESPONDANCE / PHONE MESSAGES: None submitted

OLD BUSINESS

MAILBOXES

Loren Cassidy gave an update on the new mailboxes. The United States Postal Service will contact each property owner that currently has a mailbox number assigned to their property, once they have completed their setup and assignments of new mailboxes. There was discussion about the shortage of mailboxes. Loren will contact the Post Office to determine what the SRD will need to do. Either move two of the older boxes over or purchase two new additional mailbox stands. For those that would wish to obtain a mailbox, and do not have an assigned address to your property, you will need to contact the Crook County Community Development about the process to obtain an address first. If you currently have a PO Box at the Post Office and would like to get a SRD mailbox assigned to you. You will first need to make sure you have an address assigned to you by Crook County. If you do, please contact the SRD to get a mailbox assigned to your property. Please remember, the cost for a mailbox is \$100. This is a one-time fee, not annual.

The light at the Intersection of Davis Loop and Remington Road will remain for safety purposes.

SRD ROAD INSPECTION: The SRD Board Members will complete a “Road Inspection” of all the roads within the SRD area. This helps the board to determine what and where road improvements are most needed. This “public” meeting will be setup hopefully by the end of March (TBD). If you would like to drive along with the board members, please contact the SRD for the date & time.

NEW BUSINESS

WEBSITE: There was discussion regarding setting up a website to better assist the SRD with communication to all property owners, posting minutes, agenda’s, work sessions, newsletters, etc., plus with business partners, such as Real Estate Offices, etc. Dan commented he has a friend that can assist the SRD with setting up a website. Dan to follow up and get costs and present them to the board at the next meeting.

MOTION: A motion was made by Loren Cassidy to get a Website for the SRD for not more than \$500 for setup. Seconded by Dan Trump. The motion passed by a majority vote: 2-0.

COMMUNICATION WITH SRD / CELL PHONE: There was discussion about getting a cell phone for communication with the SRD, in lieu of having to use a board members personal cell phone. Loren commented that he would investigate the costs and present them at the next SRD meeting.

GRADER OPERATOR: The SRD Board would like to thank Leland Sherman for his dedication to operating the Grader throughout many years volunteering his time. However, we would like to get some backup operators that could work with Leland to learn how to operate the Grader for blading the roads. If you are interested in volunteering your time, please contact the SRD. Dan Trump will contact the SRD Insurance Company to see if volunteers must live with the SRD boundary, or not. He will report back to the SRD meeting in March.

WEED CONTROL: There was discussion about spraying weeds along some of the roadways. After discussion, it was decided to spray the weeds in the following areas:

- 1) Remington Road: the entire length; both sides of the road.
- 2) Ruger Road to Derringer Loop; both sides of the road
- 3) Gatling Road to Purdy Road; both sides of the road

There was discussion about “burning weeds & grass” along some of the roads within the SRD boundary. It was felt that the SRD should contact the Crook County Fire Department first. Loren said he would follow up and report back to the board at the March meeting.

MOTION: A motion was made by Loren Cassidy to contact a weed control supplier. If the bid amount is \$3000 or less to go ahead and schedule the spraying. If over \$3001, would present bids at the March meeting. Seconded by Dan Trump. The motion passed by a majority vote: 2-0.

REMINGTON ROAD PAVING COMMITTEE: There was discussion regarding forming a “Volunteer Committee” to assist the SRD Board with the potential of paving a portion of Remington Road. This committee would compile all the necessary information needed to present to the SRD board. This includes the costs, possible tax levy & process, loans, improvements needed to pave, culverts needed, etc. If you would like to volunteer your time on this committee, please contact the PLA1-SRD via email asap.

Debbie Kowalski and Gardner Jeffery would like to be on this committee, and possibly some neighbors of Debbie.

CITIZEN’S COMMENTS: Gardner Jeffery thanked the Board for their dedication and hard work.

ADJOURN: A motion was made by Loren Cassidy to adjourn the meeting at 7:30 p.m. It was seconded by Dan Trump. Motion passed by a majority: 2-0

Respectfully submitted,
Debbie Kowalski, Volunteer

IMPORTANT NOTICE

The **PLA1-SRD Secretary position is still open**. As property owners many have taken turn volunteering time to serve on the board. To do any business, there must be a minimum of **two** board members present at a meeting. There are times when two board members cannot attend. If this happens, no meeting can be held, and decisions will have to wait until the next meeting. If there is a tie vote with only **two** members present, no decision will be passed. It is important to have **three** members present. If you have interest in joining the board, contact a SRD Board Member for more information, or you can contact the Crook County Administrative Office across the street from the Courthouse Building for an application. All Board Members are appointed by the Crook County Court. I hope you give it some thought and give it a try. You will meet new people and learn what it takes to keep our roadways maintained.

Prineville Lake Acres -Unit 1 (PLA-1) / Special Road District (SRD) Communication

EMAIL: Pvillelakeacres1@gmail.com

MAILING ADDRESS: Prineville Lake Acres Unit 1, Special Road District,
14344 SE Sharps Street, Prineville, OR 97754

PHONE: TBD

MEETING ROOM ADDRESS: 7600 SE Walther Loop, Prineville

Once the PLA-1/SRD Board approves the minutes each month, we can email it to you. Please forward your name and email to the PLA1-SRD email, listed above! We will add you to the list. When you want it removed, just send us an email and your email will be removed. Once the web site is completed, the minutes will be posted there.

The next schedule meeting will be held on March 30, 2021 at 6:00 p.m.

If there is a change in venue, we will post it on the SRD Community Board and the PLA1 & PLA2 Facebook page.

All SRD meetings are open to all residents of Prineville Lake Acres – Unit 1 (PLA1), so please come and share your thoughts on how to make our neighborhood a better one.